

directory of indexing and abstracting courses and seminars

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Explore our comprehensive directory of indexing courses and abstracting seminars, designed for professionals seeking to enhance their information management training. Discover valuable workshops and professional development opportunities to master the art of information organization and retrieval.

Educators may refer to them when designing or updating course structures.

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Directory of Indexing and Abstracting Courses and Seminars

No matter what you want to learn about abstracting or indexing, this guide will help you find out where to learn it. Library professionals, online information designers, abstractor and indexer freelancers, and publishers' staffs can all find courses that suit their needs in the Directory. Included are courses from public, private, and proprietary institutions in the U.S. and Canada.

Directory of Indexing and Abstracting Courses and Seminars

This popular work offers advice to those entering the field of indexing. It covers indexing as a second job, as an "at-home" business for a parent with young children, and as a full-time career. Chapters from a range of contributors explain what publishers expect, what you need to set up shop, and how to find clients. Also included are the results of an ASI fee survey and a sample agreement form for indexers to use when contracting for services.

Education and Training in Indexing and Abstracting

This book contains a selection of top journal reviews of popular books on indexing. The items reviewed fall under the following headings: general and theoretical works, book indexing, database indexing and records management, thesauri, and computer-assisted and automatic indexing.

Starting an Indexing Business

This is a must-read for indexing professionals interested in learning about Internet tools and resources. Lathrop points readers to useful sites for indexers, while providing numerous informative how-to's, including tips on selecting equipment and service providers, locating other indexers and professionals

online, deciphering "geek-speak," designing Web sites, and using search engines. A directory, glossary, bibliography, and index are included.

Can You Recommend a Good Book on Indexing?

Begin a Work-at-Home Career with the Training and Education You Need! Train at Home to Work at Home This unique guide provides comprehensive resources on more than 200 distance-learning programs that can teach you 27 of the most popular and profitable work-at-home careers. Distance-learning programs have exploded in the last few years---courses are now available online, via e-mail, via teleclass, through the mail, on audiotape, on videotape, and even on CD-ROM. You can learn: graphic design at UCLA professional writing at Washington State University life coaching at CoachU Web site design at Penn State financial planning at University of Alabama interior design at the Art Institute International medical transcription at the Health Professions Institute and many more. Plus, extensive resource lists (organizations, books, and Web sites) complete each section. Full contact information, tuition rates, and course descriptions make comparisons and contrasts a breeze.

An Indexer's Guide to the Internet

This invaluable guide provides comprehensive profiles of more than one hundred hot new businesses that promise the top opportunities for small-business people in the future. Paul and Sarah Edwards explore the best opportunities for self-employment in the next century--ranging from being a business-network organizer to running a transcript-digesting service--and provide expert, step-by-step advice on: ? the skills and knowledge needed to startup; ? the start-up costs, pricing, and potential earning; ? the best ways to get new business; ? the advantages and disadvantages of each business; ? the hands-on advice of those already in the field. In addition to the nearly one hundred businesses profiled, an expanded section on "The Best of the Rest" explores dozens of additional top businesses to watch for. The Best Home Businesses for the 21st Century is the smartest, most complete book available for anyone looking for right ways to make it on their own.

Train at Home to Work at Home

Directory of training courses in indexing offered in the USA and Canada, including a bibliography of textbooks.

1979-1990

For authors, students, and beginning as well as experienced indexers, Wellisch (emeritus library and information science, U. of Maryland) covers not only back-of-the-book indexing but also the indexing of periodicals and nonprint material, with practical examples of correct and incorrect indexing. Annotation copyrighted by Book News, Inc., Portland, OR

The Best Home Businesses for the 21st Century

Journal on theory and practice of universal and special classification systems and thesauri.

Education and Training in Indexing for Document and Information Retrieval

A keyword listing of serial titles currently received by the National Library of Medicine.

Indexing from A to Z

Based on new research and years of practical experience, this guide presents the basic knowledge necessary to become a professional indexer. Synthesizing the thinking and experience of indexers and abstractors over the years, the book introduces readers to such fundamentals as the nature of information, the organization of information, vocabulary control, types of indexes and abstracts, evaluation of indexing, and the use of computers. A new chapter on indexing and the Internet has been added, as has a chapter that lists Web resources for indexers and abstractors. The work concludes with a discussion of the education, training, and job opportunities of the profession, as well as a look to the future. With its simple but thorough approach, this book provides readers with a broad overview of the professions, processes, and art of indexing and abstracting.

International Classification

Don't let hidden cultural expectations sabotage your therapeutic relationships! Integrating Gender and Culture in Family Therapy Training offers positive strategies for teaching your students to understand the ways in which cultural expectations affect individuals, society, the therapeutic relationship, and even the relationship between supervisor and trainee. Integrating Gender and Culture in Family Therapy Training explores the ways you and your students can become more effective by bringing your unspoken assumptions into the light. It presents empirical research and personal experiences dealing with multicultural and gender issues in therapy and therapist training programs. In addition, it offers dialogues with some of the founders of feminist family therapy, cultural studies, and a hilarious spoof of pop-psychology approaches to gender issues. Integrating Gender and Culture in Family Therapy Training offers practical strategies for: working with families in poverty cross-cultural interactions in the supervisor/trainee relationship integrating gender and culture into coursework, supervision, research, service, and clinical environments teaching and modeling multicultural awareness dealing with the inevitable conflicts, misperceptions, and misunderstandings that arise because of clashing cultural expectations This book takes a searching view of the dynamics and implications of power, gender, class, and culture, including such tough issues as: the moral issues of feminist therapy using the excuse of cultural tradition to mask abuses therapists'hidden gender assumptions ways feminist family therapy speaks--or fails to speak--to women of color, minority women, and women in poverty Including case studies, figures, tables, and humor, Integrating Gender and Culture in Family Therapy Training will enhance your effectiveness as a supervisor or therapist and inspire you to rethink your own cultural assumptions.

Training in Indexing

Comprehensive directory of databases as well as services "involved in the production and distribution of information in electronic form." There is a detailed subject index and function/service classification as well as name, keyword, and geographical location indexes.

Index of NLM Serial Titles

Resources in Education