

# Congratulations On The New Job Good Luck Finding Better People To Manage Than Us Customised Notebook For A Leaving Boss

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Congratulate your boss on their new job with this uniquely customized notebook, a perfect farewell gift from the team. It's a playful yet thoughtful way to send them off, subtly reminding them of the exceptional people they're leaving behind and wishing them good luck in their next adventure. A memorable keepsake to mark their departure and new beginnings.

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## Congratulations on the New Job! Good Luck Finding Better People to Manage Than Us

Designed in the UK, this custom-design humorous notebook would make a great leaving/new job gift idea for a manager. The notebook contains an 108 page lined paper interior with a matte finish cover for adaptable use at home, work or otherwise. Just a few ideas for how the notebook could be used includes: To do lists Meeting and training notes Supervision Creative writing Appointment reminders Shopping lists Gratitude diary Personal journal We would like to thank you for very much your interest in the notebook, and hope you are pleased with the order.

## Fired Up or Burned Out

Indisputable evidence reveals that the greatest threat to America's economy isn't off-shoring labor, the need for downsizing, or unethical corporate practices--it's employee disengagement. This widespread malady is the cause of billions of dollars lost, hours of dissatisfaction, and work lives lacking true value. In this game-changing guide, author Michael Stallard shares the three essential leadership actions necessary to transform even a lethargic, disconnected organization or office into an impassioned, innovative, and thriving workplace. By teaching readers what motivates their teams, providing essential tools for effective leadership, and analyzing the methods of twenty of the world's greatest leaders, Fired Up or Burned Out offers everything you need to influence, motivate, and inspire your team to achieve greatness. Complete with a twenty-day learning plan and an assessment that will help you determine the health of your organization's culture, this must-read book provides the key to establishing a happier, healthier workplace that's not only good for business--it's invigorating to the people who make it happen.

## Getting Past Your Breakup

A proven plan for overcoming the painful end of any romantic relationship, including divorce, with practical strategies for healing, getting your confidence back, and finding true love It's over--and it really hurts. But as unbelievable as it may seem when you are in the throes of heartache, you can move past your breakup. Forget about trying to win your ex back. Forget about losing yourself and trying to make this person love you. Starting today, this breakup is the best time to change your life for the better, inside and out. Through her workshops and popular blog, Susan Elliott has helped thousands of people transform their love lives. Now in *Getting Past Your Breakup*, she'll help you put your energy back where it belongs--on you. Her plan includes: The rules of disengagement: how and why to go "no contact" with your ex How to work through grief, move past fear, and take back your life The secret to breaking the pattern of failed relationships What to do when you can't stop thinking about your ex, texting, calling, checking social networking sites, or driving by the house

### My New Roots

At long last, Sarah Britton, called the "queen bee of the health blogs" by *Bon Appétit*, reveals 100 gorgeous, all-new plant-based recipes in her debut cookbook, inspired by her wildly popular blog. Every month, half a million readers—vegetarians, vegans, paleo followers, and gluten-free gourmets alike—flock to Sarah's adaptable and accessible recipes that make powerfully healthy ingredients simply irresistible. *My New Roots* is the ultimate guide to revitalizing one's health and palate, one delicious recipe at a time: no fad diets or gimmicks here. Whether readers are newcomers to natural foods or are already devotees, they will discover how easy it is to eat healthfully and happily when whole foods and plants are at the center of every plate.

### Cringeworthy

Have you ever said goodbye to someone, only to discover that you're both walking in the same direction? Or had your next thought fly out of your brain in the middle of a presentation? Or accidentally liked an old photo on someone's Instagram or Facebook, thus revealing yourself to be a creepy social media stalker? Melissa Dahl, *New York* magazine's "Science of Us" editor, has experienced all of those awkward situations, and many more. Now she offers a thoughtful, original take on what it really means to feel awkward. She invites you to follow her into all sorts of mortifying moments, drawing on personal experience and in-depth psychological research to answer questions you've probably pondered at some point, such as: \* Why are situations without clear rules most likely to turn awkward? \* Are people really judging us as harshly as we think they are? \* Does anyone ever truly outgrow their awkward teenage self? If you can learn to tolerate life's most awkward situations -- networking, difficult conversations, hearing the sound of your own terrible voice -- your awkwardness can be a secret weapon to making better, more memorable impressions. When everyone else is pretending to have it under control, you can be a little braver and grow a little bigger.

### Mastering Your PhD

"*Mastering Your PhD: Survival and Success in the Doctoral Years and Beyond*" helps guide PhD students through their graduate student years. Filled with practical advice on getting started, communicating with your supervisor, staying the course, and planning for the future, this book is a handy guide for graduate students who need that extra bit of help getting started and making it through. While mainly directed at PhD students in the sciences, the book's scope is broad enough to encompass the obstacles and hurdles that almost all PhD students face during their doctoral training. Who should read this book? Students of the physical and life sciences, computer science, math, and medicine who are thinking about entering a PhD program; doctoral students at the beginning of their research; and any graduate student who is feeling frustrated and stuck. It's never too early -- or too late! This second edition contains a variety of new material, including additional chapters on how to communicate better with your supervisor, dealing with difficult people, how to find a mentor, and new chapters on your next career step, once you have your coveted doctoral degree in hand.

### Democracy and Education

This antiquarian volume contains a comprehensive treatise on democracy and education, being an introduction to the 'philosophy of education'. Written in clear, concise language and full of interesting expositions and thought-provoking assertions, this volume will appeal to those with an interest in the role of education in society, and it would make for a great addition to collections of allied literature. The chapters of this book include: 'Education as a Necessity of Life'; 'Education as a Social Function';

'Education as Direction'; 'Education as Growth'; 'Preparation, Unfolding, and Formal Discipline'; 'Education as Conservative and Progressive'; 'The Democratic Conception in Education'; 'Aims in Education', etcetera. We are republishing this vintage book now complete with a new prefatory biography of the author.

### Assertiveness at Work

Assertiveness at Work tackles the realities of modern business life the uncomfortable situations that can arise with flatter structures, tough workloads, demanding hours, and the need to exert influence across traditional boundaries. In these situations, successful people need assertiveness in order to achieve their goals. Whether you are a line manager, project leader, specialist, or key member of a team, this book gives practical guidance for developing your own natural assertiveness to benefit both yourself and your organisation. About the Authors Ken and Kate Back have specialised in assertiveness training for more than twenty years. In this practical book, Ken and Kate have brought together their experiences in training thousands of people to be more assertive at work. In addition to books, they have written many articles, advised on and produced videos and appeared on television programmes about assertiveness. They have made a significant contribution to the development and spread of assertiveness training both in the UK and overseas. Ken and Kate can be contacted via their website [kenandkateback.com](http://kenandkateback.com).

### Learn Dbatools in a Month of Lunches

If you work with SQL Server, dbatools is a lifesaver. This book will show you how to use this free and open source PowerShell module to automate just about every SQL server task you can imagine—all in just one month! Written by a group of expert authors including dbatools creator Chrissy LeMaire, Learn dbatools in a Month of Lunches teaches you techniques that will make you more effective—and efficient—than you ever thought possible. In twenty-eight lunchbreak lessons, you'll learn the most important use cases of dbatools and the favorite functions of its core developers. Stabilize and standardize your SQL server environment, and simplify your tasks by building automation, alerting, and reporting with this powerful tool.

### The Yearbook

Finding your voice. Speaking the truth. Falling in love. All the biggest drama happens in high school... Mean Girls meets To All The Boys I've Loved Before in this hugely relatable high-school takedown from the queen of UKYA. Paige is used to staying quiet in the face of lies. Like how popular girl Grace is a such an amazing person (lie). How Laura steals people's boyfriends (lie). How her own family are so perfect (lie). Now Grace and friends have picked their "best" high-school moments for Paige to put in the all-important Yearbook. And they're not just lies. They're poison. But Paige has finally had enough. And as she starts to find love through the pages of a book, she finds her voice too. Now she is going to rewrite her story - and the Yearbook is the perfect place to do it. Paige Vickers: Most likely to...bring down the mean girls

### Never Let Me Go

Managing Humans is a selection of the best essays from Michael Lopp's popular website Rands in Repose([www.randsinrepose.com](http://www.randsinrepose.com)). Lopp is one of the most sought-after IT managers in Silicon Valley, and draws on his experiences at Apple, Netscape, Symantec, and Borland. This book reveals a variety of different approaches for creating innovative, happy development teams. It covers handling conflict, managing wildly differing personality types, infusing innovation into insane product schedules, and figuring out how to build lasting and useful engineering culture. The essays are biting, hilarious, and always informative.

### Managing Humans

Two newly-single sisters, one by a divorce, the other by a death, become roommates with a handsome, gay cupcake-baker as they try to return to the dating world of lower Manhattan in this novel from the author of The Inn at Lake Devine.

### The View from Penthouse B

In "Watching The English" anthropologist Kate Fox takes a revealing look at the quirks, habits and foibles of the English people. She puts the English national character under her anthropological microscope, and finds a strange and fascinating culture, governed by complex sets of unspoken rules and byzantine codes of behaviour. The rules of weather-speak. The ironic-gnome rule. The reflex apology rule. The paranoid-pantomime rule. Class indicators and class anxiety tests. The money-talk taboo and many more ...Through a mixture of anthropological analysis and her own unorthodox experiments (using herself as a reluctant guinea-pig), Kate Fox discovers what these unwritten behaviour codes tell us about Englishness.

### Watching the English

"In the early 1990s, a small group of "AIDS denialists," including a University of California professor named Peter Duesberg, argued against virtually the entire medical establishment's consensus that the human immunodeficiency virus (HIV) was the cause of Acquired Immune Deficiency Syndrome. Science thrives on such counterintuitive challenges, but there was no evidence for Duesberg's beliefs, which turned out to be baseless. Once researchers found HIV, doctors and public health officials were able to save countless lives through measures aimed at preventing its transmission"--

### The Death of Expertise

The privilege of commanding an Air Force squadron, despite its heavy responsibilities and unrelenting challenges, represents for many Air Force officers the high point of their careers. It is service as a squadron commander that accords true command authority for the first time. The authority, used consistently and wisely, provides a foundation for command. As with the officer's commission itself, command authority is granted to those who have earned it, both by performance and a revealed capacity for the demands of total responsibility. But once granted, it must be revalidated every day. So as one assumes squadron command, bringing years of experience and proven record to join with this new authority, one might still need a little practical help to success with the tasks of command. This book offers such help. "Commanding an Air Force Squadron" brings unique and welcome material to a subject other books have addressed. It is rich in practical, useful, down-to-earth advice from officers who have recently experienced squadron command. The author does not quote regulations, parrot doctrine, or paraphrase the abstractions that lace the pages of so many books about leadership. Nor does he puff throughout the manuscript about how he did it. Rather, he presents a digest of practical wisdom based on real-world experience drawn from the reflection of many former commanders from any different types of units. He addresses all Air Force squadron commanders, rated and nonrated, in all sorts of missions worldwide. Please also see a follow up to this book entitled "Commanding an Air Force Squadron in the Twenty-First Century (2003)" by Jeffrey F. Smith, Lieutenant Colonel, USAF.

### Commanding an Air Force Squadron

The international bestseller—now revised to include technology-based solutions to the challenges and opportunities we all face in the virtual world. The Time Trap has shown countless readers how to squeeze the optimal efficiency—and satisfaction—out of their work day. This much-needed guide provides the quick solutions you need be more effective with your time and avoid and escape the so-called "time savers" that don't really work. Backed by decades of research with businesspeople around the world, authors Pat Nickerson and Alec Mackenzie explain how to: Set realistic goals and make commitments you can keep Juggle multiple demands Estimate time needed on new tasks Pinpoint and combat the most tenacious time wasters Protect priorities And upgrade personal productivity for professional success Filled with smart tactics, revealing interviews, and handy time management tools, The Time Trap is your go-to resource for leveraging twenty-first century opportunities and overcoming challenges to maximizing your work time. "Alec Mackenzie provides an invaluable tool to anyone who wants to become more efficient. Here is a concise guide to the causes of poor time management, with both clear and creative methods for eliminating them." —Eleanor Brantley Schwartz, former chancellor, University of Missouri-Kansas City

### The Time Trap

Collocations are combinations of words which frequently appear together. Using them makes your English sound more natural.

English collocations in use : advanced ; how words work together for fluent and natural English ; self-study and classroom use

First released in the Spring of 1999, *How People Learn* has been expanded to show how the theories and insights from the original book can translate into actions and practice, now making a real connection between classroom activities and learning behavior. This edition includes far-reaching suggestions for research that could increase the impact that classroom teaching has on actual learning. Like the original edition, this book offers exciting new research about the mind and the brain that provides answers to a number of compelling questions. When do infants begin to learn? How do experts learn and how is this different from non-experts? What can teachers and schools do-with curricula, classroom settings, and teaching methods--to help children learn most effectively? New evidence from many branches of science has significantly added to our understanding of what it means to know, from the neural processes that occur during learning to the influence of culture on what people see and absorb. *How People Learn* examines these findings and their implications for what we teach, how we teach it, and how we assess what our children learn. The book uses exemplary teaching to illustrate how approaches based on what we now know result in in-depth learning. This new knowledge calls into question concepts and practices firmly entrenched in our current education system. Topics include: How learning actually changes the physical structure of the brain. How existing knowledge affects what people notice and how they learn. What the thought processes of experts tell us about how to teach. The amazing learning potential of infants. The relationship of classroom learning and everyday settings of community and workplace. Learning needs and opportunities for teachers. A realistic look at the role of technology in education.

### How People Learn

This comprehensive guide will prepare candidates for the test in all 50 states. It includes four complete practice exams, a real estate refresher course and complete math review, as well as a real estate terms glossary with over 900 terms, and expert test-prep tips.

### Proofreading, Revising & Editing Skills Success in 20 Minutes a Day

Phil Factor is a legend in his own runtime. Scurrilous, absurd, confessional and scathing by turns, *Confessions of an IT Manager* targets the idiocy, incompetence and overreach of the IT management industry from vantage point all the way up and down the greasy pole. Phil Factor (real name withheld to protest the guilty) has over 20 years experience in the IT industry, specializing in database-intensive applications. For withering insight into the human weaknesses and farcical levels of ineptitude that bring IT projects to their knees, plus occasional escapes into burnished pastiche and cock-a-leg doggerel there is no funnier, more illuminating commentary on the IT crowd.

### Confessions of an IT Manager

Traces the unlikely friendship of a wealthy Afghan youth and a servant's son in a tale that spans the final days of Afghanistan's monarchy through the atrocities of the present day.

### The Kite Runner

Do you want to build web pages but have no prior experience? This friendly guide is the perfect place to start. You'll begin at square one, learning how the web and web pages work, and then steadily build from there. By the end of the book, you'll have the skills to create a simple site with multicolumn pages that adapt for mobile devices. Each chapter provides exercises to help you learn various techniques and short quizzes to make sure you understand key concepts. This thoroughly revised edition is ideal for students and professionals of all backgrounds and skill levels. It is simple and clear enough for beginners, yet thorough enough to be a useful reference for experienced developers keeping their skills up to date. Build HTML pages with text, links, images, tables, and forms Use style sheets (CSS) for colors, backgrounds, formatting text, page layout, and even simple animation effects Learn how JavaScript works and why the language is so important in web design Create and optimize web images so they'll download as quickly as possible NEW! Use CSS Flexbox and Grid for sophisticated and flexible page layout NEW! Learn the ins and outs of Responsive Web Design to make web pages look great on all devices NEW! Become familiar with the command line, Git, and other tools in the modern web developer's toolkit NEW! Get to know the super-powers of SVG graphics

## Learning Web Design

'Amazing' Guardian From the on-screen experts for BBC2's Cat Watch, and based on their ground-breaking research - this is the ultimate guide to making your cat a happier, more sociable animal. The idea of a trained cat is a contradiction in terms, isn't it? Naturally solitary, wary, easily threatened by newcomers, they are attached to place rather than people, and much of their 'antisocial' behaviour arises in situations where that attachment is threatened. But, as cat experts Sarah Ellis and John Bradshaw argue, such stress-induced behaviour can be prevented, reduced, even eliminated, by training. A comprehensive and engaging step-by-step guide, The Trainable Cat will help you to help your cat negotiate the complexities of everyday life: to enjoy living with humans - including new babies and lively toddlers - and other pets; to answer to their name; settle into a new home; and to overcome the anxiety of a visit to the vet. You can train your cat to do what is in its own best interests - even when its instincts tell it otherwise. 'I doubt you'll find a more well-informed or scientific book on cats that better shows you how feline thinking works' The Times

## The Trainable Cat

Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results. In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides business-people with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and down-to-earth, this step-by-step guide explains how to effectively spearhead every stage of a project-from developing the goals and objectives to managing the project team-and make project management work in any company. This updated second edition includes: \* New material on the Project Management Body of Knowledge (PMBOK) \* Do's and don'ts of implementing scheduling software\* Coverage of the PMP certification offered by the Project Management Institute\* Updated information on developing problem statements and mission statements\* Techniques for implementing today's project management technologies in any organization-in any industry.

## Fundamentals of Project Management

Practical advice for making the shift to your first leadership position The number of people who will become first-time supervisors will likely grow in the next 10 years, as Baby Boomers retire. Perhaps the most challenging leadership experience anyone will face isn't one at the top, but their first promotion to leadership. They must deal with the change and uncertainty that comes with a new job, requiring new skills, and they've been promoted from peer to leader. While the book addresses the needs of any manager, supervisor, or leader, it pulls from the best leadership and management thinking, and puts the focus on the difficulties that new leaders experience. Includes practical information for new managers who must supervise friends and former peers Authors are expert consultants who work with leaders at all levels Shows how to adopt the mindset of a leader, including: communicating change, giving feedback, coaching employees, leading productive teams, and achieving goals This much-needed book can help new leaders get beyond the stress and fear to focus on becoming the most effective leader they can be-starting right now.

## From Bud to Boss

This book will redefine how you approach losing weight. Based on over 15 years of research and with personal stories, amazing before and after photos, recipes and sidebars, The 4-Hour Body, from international bestselling author Tim Ferriss, will give unbelievable results and change the way you look forever. 'Mr. Ferriss makes difficult things seem very easy' -- NY Times 'The Superman of Silicon Valley' - Wired 'This book has changed my life' -- \*\*\*\*\* Reader review 'An uncommon genius' -- \*\*\*\*\* Reader review 'This book is awesome' -- \*\*\*\*\* Reader review 'Educational and mind blowing' -- \*\*\*\*\* Reader review \*\*\*\*\* Whatever your physical goal, The 4-Hour Body eclipses every other health manual by sharing the best kept secrets in the latest science and research to provide new strategies for redesigning the human body. And you don't need to exhaust yourself. International bestselling author, Timothy Ferriss, helps you reach your true genetic potential in 3-6 months with a commitment of less than four hours per week. You can pick and choose from a menu of options, from simple to extreme, for dramatic body changes. Packed full of personal case studies, before and after photos, recipes and top tips, this book will help you achieve your body goals in record time.

## The 4-Hour Body

Strengthen programs of family and community engagement to promote equity and increase student success! When schools, families, and communities collaborate and share responsibility for students' education, more students succeed in school. Based on 30 years of research and fieldwork, the fourth edition of the bestseller School, Family, and Community Partnerships: Your Handbook for Action, presents tools and guidelines to help develop more effective and more equitable programs of family and community engagement. Written by a team of well-known experts, it provides a theory and framework of six types of involvement for action; up-to-date research on school, family, and community collaboration; and new materials for professional development and on-going technical assistance. Readers also will find: Examples of best practices on the six types of involvement from preschools, and elementary, middle, and high schools Checklists, templates, and evaluations to plan goal-linked partnership programs and assess progress CD-ROM with slides and notes for two presentations: A new awareness session to orient colleagues on the major components of a research-based partnership program, and a full One-Day Team Training Workshop to prepare school teams to develop their partnership programs. As a foundational text, this handbook demonstrates a proven approach to implement and sustain inclusive, goal-linked programs of partnership. It shows how a good partnership program is an essential component of good school organization and school improvement for student success. This book will help every district and all schools strengthen and continually improve their programs of family and community engagement.

## School, Family, and Community Partnerships

'For The Win' is a provocative and exhilarating tale of teen rebellion against global corporations from the New York Times best-selling author of 'Little Brother'.

## For the Win

The #1 New York Times bestselling (mostly true) memoir from the hilarious author of *Furiously Happy*. "Gaspingly funny and wonderfully inappropriate."—O, The Oprah Magazine When Jenny Lawson was little, all she ever wanted was to fit in. That dream was cut short by her fantastically unbalanced father and a morbidly eccentric childhood. It did, however, open up an opportunity for Lawson to find the humor in the strange shame-spiral that is her life, and we are all the better for it. In the irreverent *Let's Pretend This Never Happened*, Lawson's long-suffering husband and sweet daughter help her uncover the surprising discovery that the most terribly human moments—the ones we want to pretend never happened—are the very same moments that make us the people we are today. For every intellectual misfit who thought they were the only ones to think the things that Lawson dares to say out loud, this is a poignant and hysterical look at the dark, disturbing, yet wonderful moments of our lives. Readers Guide Inside

## Let's Pretend This Never Happened

More than 100,000 entrepreneurs rely on this book. The National Science Foundation pays hundreds of startup teams each year to follow the process outlined in the book, and it's taught at Stanford, Berkeley,

Columbia and more than 100 other leading universities worldwide. Why? The Startup Owner's Manual guides you, step-by-step, as you put the Customer Development process to work. This method was created by renowned Silicon Valley startup expert Steve Blank, co-creator with Eric Ries of the "Lean Startup" movement and tested and refined by him for more than a decade. This 608-page how-to guide includes over 100 charts, graphs, and diagrams, plus 77 valuable checklists that guide you as you drive your company toward profitability. It will help you: Avoid the 9 deadly sins that destroy startups' chances for success Use the Customer Development method to bring your business idea to life Incorporate the Business Model Canvas as the organizing principle for startup hypotheses Identify your customers and determine how to "get, keep and grow" customers profitably Compute how you'll drive your startup to repeatable, scalable profits. The Startup Owners Manual was originally published by K&S Ranch Publishing Inc. and is now available from Wiley. The cover, design, and content are the same as the prior release and should not be considered a new or updated product.

#### Longman Advanced Learners' Grammar

An architecture portfolio designed by Alex Hogrefe describing 4 original projects with a focus on unique representational techniques and styles.

#### The Startup Owner's Manual

"I found the journal at work. Well, I don't know if you'd call it work, but that's where I found it. It's the lost journal of Nikola Tesla, one of the greatest inventors and visionaries ever. Before he died in 1943, he kept a notebook filled with spectacular claims and outrageous plans. One of these plans was for an "Interdimensional Transfer Apparatus"--That allowed someone (in this case me and my friend Pete) to travel to other versions of the infinite dimensions that make up the multiverse. Crazy, right? But that's just where the crazy starts." [back cover].

#### Visualizing Architecture Volume 4

When you borrow a plate from grandma, does she ask you to pay a deposit? Of course not. Likewise, blocking your non-paying ("freemium") customers from the core experience of your product, is like chopping your own leg off while running a marathon. Yet, this is just one of the crucial mistakes that most SaaS companies make right off the bat. Think about it. Do YOU have... Stalled accounts taking up valuable space? Sub-par clients who only expect freebies and don't ever use the full features of your product? Low conversion from free accounts to paid? Then, you might have a shot-yourself-in-the-foot problem. In this book, you'll find the easy, 6-step formula you can apply to your operations today that can change absolutely everything. You'll be able to count your company among giants like Mixpanel, Ubisoft, and Outsystems when you: Captivate clients' attention from the get-go. Make it easier for clients to get good at using your software so they are more likely to use it. Create a fool-proof checklist to make your product go viral. Match services with behaviors, and get users addicted to your product. Win rave reviews by making clients feel like VIPs. Use this strategy at each level in your team to supercharge its effect. Rinse and repeat, and watch your business grow while you sleep. In short, you'll discover why putting your customer first is the ultimate secret to growing your company. And how you can achieve astronomical conversions and customer loyalty without even trying. Check out what others are saying:

#### Where the Hell Is Tesla? a Novel

For undergraduate/graduate courses in Principles of Management and Management Skills. This guide to effective managerial behavior is the only one available on the market that teaches students what they need to know to perform well as managers, synthesizes a large body of scholarly research related to each skill topic, and uses a proven learning methodology to help students actually develop and improve management skills. Emphasizing the basic human skills that lie at the heart of effective management, it combines academic knowledge with real world practicality, the key to the book's proven durability.

#### Product-Led Onboarding

The;Vault Guide to the Top 25 Consulting Firms, ;European Edition has arrived for 2014--the eighth edition of this invaluable career guide.

#### Developing Management Skills



In December 2008, twentysomething Jill Grunenwald graduated with her master's degree in library science, ready to start living her dream of becoming a librarian. But the economy had a different idea. As the Great Recession reared its ugly head, jobs were scarce. After some searching, however, Jill was lucky enough to snag one of the few librarian gigs left in her home state of Ohio. The catch? The job was behind bars as the prison librarian at a men's minimum-security prison. Talk about baptism by fire. As an untested twentysomething woman, to say that the job was out of Jill's comfort zone was an understatement. She was forced to adapt on the spot, speedily learning to take the metal detectors, hulking security guards, and colorful inmates in stride. Over the course of a little less than two years, Jill came to see past the bleak surroundings and the orange jumpsuits and recognize the humanity of the men stuck behind bars. They were just like every other library patron—persons who simply wanted to read, to be educated and entertained through the written word. By helping these inmates, Jill simultaneously began to recognize the humanity in everyone and to discover inner strength that she never knew she had. At turns poignant and hilarious, *Reading behind Bars* is a perfect read for fans of *Orange Is the New Black* and *Shakespeare Saved My Life*.

#### Vault Guide to the Top 25 Consulting Firms

Roland Bartetzko is a former soldier with the German Army, the Kosovo Liberation Army, and Croatian Defense Council and took part in extensive engagements during the conflicts in the Balkans. These are his memories of dangerous, deadly, and sometimes funny times. It is the true story of what the war was like in Bosnia and in Kosovo. Combined with the stories are his 'observations' about the military tactics that were applied in these conflicts. They provide practical advice for soldiers and civilians on how to survive in a war zone.

#### Reading behind Bars

Workplace Mood Swings